



Valley Forge Rug Braiding Guild General Meeting

**Agenda for Zoom Meeting:
Saturday, January 4, 2024, 1 pm EST**

Agenda

1. **Call to Order** -- Rissa Moore, President
2. **Approve/Add to: Agenda**
3. **DEMO: Braided Socks!** With Nancy Young and Pam Rowan.
4. **Amend/Approve Minutes of Last Meeting** – attached
5. **Treasurer's Report** – Sherry Chilcutt, Treasurer
6. **Committees:**
 - a. **Conference** : Co-Chairs: Donna Witmer, Sherry Chilcutt
Stella Niagara Center of Renewal in Lewiston, NY on April 24-27, 2025.
 - b. **Education:** Chair: Christine Manges
Receiving class proposals from Teachers for the conference.
 - c. **Exhibit** Chair: Pam Rowan
 - a. **Rug Challenge:** "Braided Water"....Will be shown at the Spring Conference 2025. You don't have to be there to make a challenge rug!
 - b. **State and County Fairs:** Check out your State and County websites for opportunities.
 - c. **Sauder Village Rug Hooking Week, Aug 12-16, 2025**
 - d. **Finance** Chair: Donna Witmer
 - e. **Fundraising/Scholarship** Chair: Kris McDermet
Meeting January 8 @ 5p to plan Scholarships – number and amount -- for the conference. Scholarship application form will be reviewed.
 - f. **Media** (website, social media) Christine Manges; Lisa Kilgo; Sonia Miranda
Our Facebook Address: www.facebook.com/groups/308491603694553 OR search for Valley Forge Rug Braiding Guild.
Our Instagram Address: #rugbraidingvf.
Send photos to Instagram Coordinator, Sonia Miranda: bukiah@gmail.com
 - g. **Membership** Co-Chairs: Marlene Breitenbach & Mary Ragno
Current members: 201
 - h. **Nominating Committee** Chair: Mary Hibbard
 - i. **Programs** Chair: Christine Manges
Zoom Coord: Judy Fahnestock

Special Events: (Speakers get \$200 for their presentations)

1/18	Creating an Art Journal: Susan Feller
2/22	Creating Images in Braids, with K.McDermet & C.Manges
3/15 or 3/22 or 3/29	
4/26	

5/17 or 5/31	
6/21 or 6/28	

Demos at Guild Meetings: (Demonstrators get \$25 as a thank you).

1/4	Braiding with Socks: Nancy Young & Pam Rowan
2/1	Small Braided Heart: Rissa Moore
3/1	
4/5	
5/3	LO vs RO Braiding: Pam Rowan & Christine Manges
6/7	

Outside Events of Interest:

Pam Rowan's Franciscan Braid Retreat, Feb 27-Mar 2, 2025

Franciscan Guest House, 26 Beach Ave, Kennebunk, Maine 04043

More info: email Pam: braidarug@gmail.com

New England Braids, Methuen, Massachusetts, October 10-12, 2025

www.rugbraiding.wordpress.com or contact Carol Broadbent at carolbraids@gmail.com

6. Adjournment, followed by **Show & Tell!**

Attachments:

- Minutes of Last Meeting
- Treasurer's Report

Valley Forge Rug Braiding Guild

December 7, 2024 General Meeting Minutes

1. **Call to Order** – President Rissa Moore called the meeting to order at 1:00pmEST. There were 25 attendees.
2. **Approve/Add to the Agenda** – No additions to the agenda. Motion to approve by Gail Stephens. Seconded by Lucinda Harrison-Cox. The agenda was approved.
3. **Amend/Approve Minutes of Last Meeting** – No amendments to the minutes. Motion to approve by Christine Manges. Seconded by Mary Hibbard. The minutes were approved.
4. **Treasurer's Report** – Attached to the agenda.
5. **Committees**
 - a. **Conference** – Gail reported that the committee found a great place for the conference and co-chair and treasurer Sherry Chilcutt is committed to keeping the conference affordable, probably around \$495.
 - b. **Education** – Christine Manges reported that the Education Committee is receiving class proposals for the conference. Assistant teachers will be required for classes that include butting. Assistants will receive a \$100 stipend to the conference. More online classes are being added to the website for 2025 including an oval beginner rug for beginners second level.
 - c. **Exhibit Committee** – Pam Rowan reported that the Exhibit Committee will meet soon. Exhibit opportunities are listed in the agenda.
 - d. **Finance** – No report.
 - e. **Fundraising/Scholarship** – Kris McDermet reported that the committee will meet soon to plan a fundraiser at the conference.
 - f. **Media** – Christine has added a teacher resource page to the website. More teacher training info will be added soon.
 - g. **Membership** – Our current membership is 189.
 - h. **Nominating** – Mary Hibbard reported that our Vice President, Gail Stephens, will be completing her last term in June 2025. Anyone interested in the position should contact Gail or Mary.
 - i. **Programs** – Christine Manges presented the current schedule of Special Events and Demos which are listed in the agenda. Pam Rowan still has some spots available for her Franciscan Braid Retreat February 27- March 2. Contact Pam at braidarug@gmail.com for more information. The Methuen Braid In will be October 10-12, 2025.
6. **Demo** – Pam Rowan demonstrated testing fabric to determine wool content with bleach.
7. **Adjournment** – President Rissa Moore adjourned the meeting at 1:50pm followed by show and tell.

Valley Forge Rug Braiding Guild

Statement of Activity

July 1, 2024 - January 3, 2025

	TOTAL
Revenue	
40000 Contributed income	
40010 Donations from individuals General Fund	972.17
40020 Donation for Scholarship Fund	1,375.00
40030 Donation for Gift Card	-971.17
Total 40000 Contributed income	1,376.00
41000 Program Revenue	
41010 Membership Fees	3,465.00
41020 Class Revenue	7,260.13
41030 Speaker Fee Revenue	56.56
41040 Retreat Revenue	796.00
Total 41000 Program Revenue	11,577.69
Unapplied Cash Payment Revenue	0.00
Total Revenue	\$12,953.69
GROSS PROFIT	\$12,953.69
Expenditures	
60000 Contract & professional fees	
60040 Speaker fee expenditures	829.99
60050 Teacher Fees	4,242.31
Total 60000 Contract & professional fees	5,072.30
60100 Advertising & marketing	196.86
60200 Office expenses	
60225 Paypal Fees	300.71
60210 Bank fees & service charges	0.00
Total 60225 Paypal Fees	300.71
60230 Wix Fees	122.04
60245 Software & apps	159.90
Total 60200 Office expenses	582.65
60400 Conferences, conventions, and meetings	3,292.65
Total Expenditures	\$9,144.46
NET OPERATING REVENUE	\$3,809.23
NET REVENUE	\$3,809.23

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Statement of Financial Position

As of January 3, 2025

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
10000 Mercury Checking	21,657.96
10100 Mercury Savings	2,782.70
10200 Paypal	165.93
Total Bank Accounts	\$24,606.59
Other Current Assets	
14000 Undeposited Funds	-60.00
Total Other Current Assets	\$ -60.00
Total Current Assets	\$24,546.59
TOTAL ASSETS	\$24,546.59
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
21000 Other Current Liability	0.00
Total Other Current Liabilities	\$0.00
Total Current Liabilities	\$0.00
Total Liabilities	\$0.00
Equity	
30100 Unrestricted Net Assets	20,737.36
30200 Temp Restricted Net Assets	0.00
Net Revenue	3,809.23
Total Equity	\$24,546.59
TOTAL LIABILITIES AND EQUITY	\$24,546.59