



Rug Braiders International General Meeting

**Agenda for Zoom Meeting:
Saturday, June 6, 2026, 1 pm EST**

Agenda

1. **Call to Order** – Judy Fahnestock, Vice President (Rissa Moore, President, is away).
2. **Approve/Add to: Agenda**
3. **Amend/Approve Minutes of April Meeting** – attached. Karen Levendusky, Secretary
4. **Treasurer's Report** – Sherry Chilcutt, Treasurer
5. **New Business/Old Business**

a. Bylaw Changes -- Results of Online Ballot

Notice of Proposed Bylaw Amendment

The Board are recommending the following amendment changes:

1. Current Bylaw Wording:

The annual dues for Members shall be determined by the Board, due and payable July 1 each year

Proposed New Wording:

The annual dues for Members shall be determined by the Board, due and payable January 1 each year

2. Current Bylaw Wording:

Dues shall be prorated after February

Proposed New Wording:

Dues shall be prorated after July

b. **Old Business:** Call for Right Opening Lacing Illustrators: was answered by Gail Davidson, Karen Levendusky, Donna Dunn, and Pat Sprague. We are looking into Inkscape, a free drawing program; first meeting will be June 18 over Zoom.

6. Committees:

a. Conference Committee:

Chair: Sherry Chilcutt

2027 Spring RBI Conference: Tennessee! Place of Grace Retreat Center, April 15-18, 2027, Clarkrange TN <https://placeofgraceretreat.net/>

b. Education Committee

Chair: Christine Manges

Teacher's Forum will cover Teaching a Chair Pad: which skills each week. Sunday, June 21 at 4pm EST.

Braid Help Sessions are Sundays, June 14 & 28 at 4pm EST.

Ed. Cmte. Meeting June 25 at 7pm EST. See newsletter for Zoom link. Help plan the class schedule for the coming year, and Teacher Forum topics. Classes so far: Continuous Rectangle with MS border, and Butted Hexagon Rugs. Considering teaching an "Freeform Braiding" class, which would be advanced.

c. Exhibit Committee

Chair: Pam Rowan

1. Exhibit Committee application form -- for financial assistance with shipping a rug to an exhibit – is available on the Exhibit Opportunities Page, found under the Gallery Tab on the website; the page is also linked on the RBI Cmte page under “About Us.”

2. Rug Challenges: Plan for “Rug Challenge Working Group” after meetings in the fall.

2027: Fine Art Inspiration

2028: Mythical Beasts / Magical Creatures

3. Sauder Village Exhibit: Aug 12-15, 2026

Sauder Rug Registration is OPEN!

Register rugs: <https://saudervillage.org/rug-hooking-exhibit-registration/>

PLEASE register a rug for the exhibit. This is an easy way to get your work on display for viewing by people who are interested in textile art! See above regarding financial assistance with shipping.

d. Finance Committee

Chair: Rhonda Beaupre

e. Fundraising/Scholarship Committee

Chair: Kris McDermet

f. Media Committee (website, social media) Christine Manges;
Assistants Lisa Kilgo; Janet O’Connell; two New Assistants Emma Lishness and Susie Weber Instagram: Judy Fahnestock

Our Facebook Address: <https://www.facebook.com/profile.php?id=61579439943998>
or search for “Rug Braiders International – RBI”

Recent change to a public page instead of a private one, so postings can go to both Instagram and Facebook at the same time. The older, private page is still active and members can post on that page: “Rug Braiders International” (no –RBI).

Our Instagram Address: <https://www.instagram.com/rugbraidersinternational/>

Judy Fahnestock is managing the account. Send her rug photos!

Judebug31@gmail.com

g. Membership Committee

Co-Chairs: Marlene Breitenbach &

Mary Ragno; Asst Janice Lyle

• Current members: 227

• Renewed for 2026-27 40

Time to Renew Your Membership! The current Member Year ends June 30. Please sign up for a new year – which is 18 months as we transition to a Jan-Dec schedule. Cost is \$50 for 18 months (\$2.78/month)!

Marlene and Mary are retiring from being Co-Chairs after more than two years in this role. Thank you, Marlene and Mary, for all your work in welcoming new members and keeping track of our member data!

h. Nominating Committee

Chair: Mary Hibbard

i. Program Committee

Chair: Rose Robertson-Smith

Zoom Coord: Judy Fahnestock

Upcoming Program Committee Meeting: June 10 at 7pm EST. Planning events for the coming year: Demos at guild meetings, and the Speaker Series/Special Events each month. See Zoom link in newsletter.

Upcoming Special Events:

27 June: Cindy French on Her Etsy Business Making Custom Braided Rugs

6. **Demo:** Baby Turtle with Pam Rowan!

7. **Adjournment**, followed by **Show & Tell!**

Attachments:

- Minutes of Previous Meeting
- Treasurer’s Report
- Proposed Budget

Rug Braiders International

May 9, 2026 General Meeting Minutes

1. **Call to Order** – President Rissa Moore called the meeting to order at 1:00pmEST. There were 22 attendees.
2. **Approve/Add to the Agenda** –Gail Stephens made a motion to approve the agenda. Pam Rowan seconded. The agenda was approved.
3. **Amend/Approve Minutes for the April Meeting** – Mary Hibbard made a motion to approve the minutes. Maddy Fraioli seconded. The minutes were approved.
4. **Treasurers Report** – Rissa Moore presented the treasurer’s report which is attached to the agenda.
5. **New Business/Old Business** – Proposed by-law changes were presented by Rissa Moore and are detailed in the agenda. A quorum of current membership will be needed for the vote at June’s meeting and will include electronic votes cast before the meeting. Information will be sent to all members.
6. **Committees**
 - a. **Conference** – Christine Manges reported that the conference was fantastic. Classes went well and the venue was great.
 - b. **Education** – Christine Manges presented the upcoming classes, braid help, and teachers forum.
 - c. **Exhibit** –Pam Rowan reported that the committee will be reimbursing 50% of shipping costs up to \$100 as funds permit. A request form will be going on the Exhibit Committee page on the website soon.
 - d. **Finance** – No report.
 - e. **Fundraising/Scholarship** –Kris McDermet reported that the conference raffle was very successful and over \$1000 was raised for scholarships. In addition, Sandy Busby donated all the proceeds from her sales to the Scholarship Committee. A meeting will be held soon to discuss scholarships for next year.
 - f. **Media** –Christine Manges reported that both Facebook pages will remain open. Members can send photos to her or Rose Robertson-Smith to be posted on the RBI Rug Braiders International – RBI page.
 - g. **Membership** – Rissa Moore reported that we have 221 members so we will need over 61 votes to have a quorum next month.
 - h. **Nominating** – Mary Hibbard presented the slate of officers for next year and introduced Janet Samsel as our new secretary. Rissa Moore, Sherry Chilcutt, and Judy Fahnestock will continue in their current roles. A vote was held and the slate of officers for 2026-27 was approved.
 - i. **Programs**- Christine Manges presented the upcoming programs which are detailed in the agenda.
7. **Demo** – Christine Manges gave a slide presentation on the conference challenge rugs. She presented a demo on Calculating Fabric Requirements for Rugs.

8. **Adjournment** – A motion to adjourn was made by Maddie Fraioli and seconded by Judy Fahnestock. President Rissa Moore adjourned the meeting at 2:13PM followed by show and tell.

Submitted by Karen Levendusky 5/17/2026

Rug Braiders International

Statement of Activity

July 1, 2025-June 4, 2026

TOTAL

Revenue	
40000 Contributed income	
40010 Donations from individuals General Fund	782.64
40020 Donation for Scholarship Fund	2,169.00
40040 Donation for Shipping of Rugs	350.00
Total for 40000 Contributed income	\$3,301.64
41000 Program Revenue	
41010 Membership Fees	4,365.00
41020 Class Revenue	9,805.00
41030 Speaker Fee Revenue	14.87
41040 Retreat Revenue	15,554.00
41090 Discounts given	-2,385.00
Total for 41000 Program Revenue	\$27,353.87
70000 Interest Income	82.57
Unapplied Cash Payment Revenue	0.00
Total for Revenue	\$30,738.08
Gross Profit	\$30,738.08
Expenditures	
60000 Contract & professional fees	
60020 Accounting fees	100.00
60040 Speaker fee expenditures	1,501.25
60050 Teacher Fees	10,389.30
Total for 60000 Contract & professional fees	\$11,990.55
60200 Office expenses	
60225 Paypal Fees	799.02
60230 Wix Fees	136.43
60240 Shipping & postage	197.70
60245 Software & apps	1,118.91
Total for 60200 Office expenses	\$2,252.06
60400 Conferences, conventions, and meetings	11,126.74
60500 Insurance	1,480.00
Total for Expenditures	\$26,849.35
Net Operating Revenue	\$3,888.73
Net Revenue	\$3,888.73

Rug Braiders International

Statement of Financial Position

As of Jun 4, 2026

	TOTAL
Assets	
Current Assets	
Bank Accounts	
10005 BOA Checking	17,958.26
101005 BOA Savings	2,743.09
10200 Paypal	30.36
Total for Bank Accounts	\$20,731.71
Other Current Assets	
10300 BOA CD First	10,082.19
14000 Undeposited Funds	0.00
Total for Other Current Assets	\$10,082.19
Total for Current Assets	\$30,813.90
Total for Assets	\$30,813.90
Liabilities and Equity	
Liabilities	
Current Liabilities	
Other Current Liabilities	
21000 Other Current Liability	0.00
Total for Other Current Liabilities	\$0.00
Total for Current Liabilities	\$0.00
Total for Liabilities	\$0.00
Equity	
30200 Temp Restricted Net Assets	0.00
30100 Unrestricted Net Assets	26,925.17
Net Revenue	3,888.73
Total for Equity	\$30,813.90
Total for Liabilities and Equity	\$30,813.90

Rug Braiders International

Budget July 1, 2026, through June 30, 2027

INCOME	AMOUNT	NOTES
Administration	\$500	Donations to General Fund
Income by Committee:		
Membership	\$6667	Membership dues 200 members (actually 221) @ \$50/yr. This calculation was made to include the membership year shift from January to December.
Scholarship	\$1700	Scholarship donations & fundraising revenue
Exhibits	\$750	Donations for shipping (\$500 general fund, \$250 donations)
Education (online classes)	\$10,000	Income from online classes
Program (Meetings, Speakers & Demos)	\$60	Fees from monthly Guild Special events
Spring Conference	\$13,965	Income from registration, classes, & exhibitors' space rental, minus teacher conf. lodging subsidy (\$200/ teacher & conference staff, \$100/teaching assistant)
TOTAL INCOME	\$33,642	Total income budgeted July 1, 2026–June 30, 2027

EXPENSES	AMOUNT	NOTES
Administration (Incl. media & software)	0	Accountant fees, accounting software, website hosting, Zoom membership, Board & Executive liability insurance (\$1613 allocated to committees)
Expenses by Committee:		
Membership	\$520	PayPal banking fees, Guild overhead for website & Zoom acct.
Scholarship	\$2623	Scholarships given, postage, wool & auction supplies
Exhibits	\$796	Shipping costs
Education (online classes)	\$8840	Honorarium to online teachers, Zoom acct., PayPal fees, additional \$400 to support new teachers
Programs (Special events, demos)	\$2570	Speaker honorariums, Guild demo teacher honorariums, Zoom account
Spring Conference	\$12,344	Honorarium for conference teachers, PayPal fees, Wufoo membership for conf. reg., liability insurance, venue & meals for 2027 conf.
TOTAL EXPENSES	\$27,693	Total expenses budgeted July 1, 2026, to June 30, 2027